
Plaza

HOTEL • CASINO • BINGO

#MaskOnMeetOn

"We're ready, when you are"

MEETING & EVENT SPACE



The health and safety of our guests and team members is our top priority. The Plaza Team has implemented enhanced health and safety protocols for Meetings and Events to align with federal, state and local health guidelines. A full list of our health and safety guidelines can be found on our website, PlazaHotelCasino.com.

■ EVENT PLANNING



- Site inspections and pre-planning meetings are done virtually or appropriately socially distanced with face coverings.
- Door handles, light switches, tables and chairs are disinfected after each site visit.
- Effective queuing and proper egress/ingress is established to meet the needs of each event.
- Floor plans and diagrams promote social distancing. These capacities are adjusted to meet local, state and federal guidelines as they evolve.
- Hand sanitizer stations are available throughout the event space.

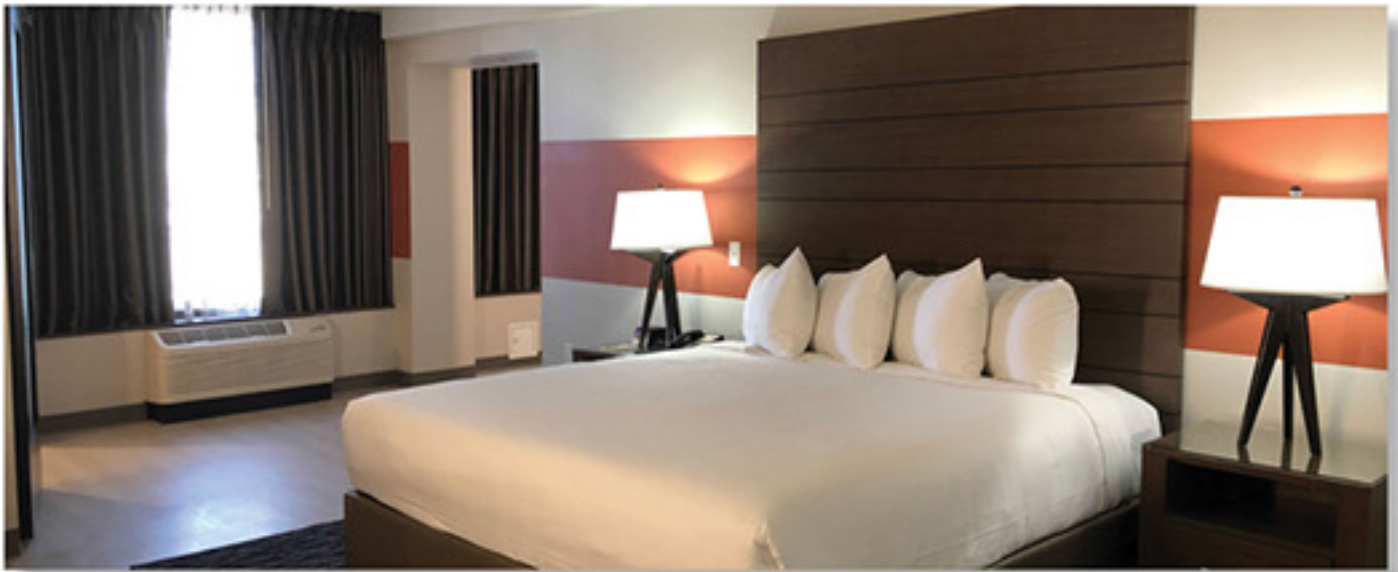
We have partnered with PSAV for our custom meeting solutions:

- Live web streaming captures session content and allows access to saved content after the session concludes
- Captivating entertainment and live hosting bring online viewers virtually onsite for trade shows, social events, tours and more
- Production studio capabilities
- Secure, custom, hosted website solutions for all captured content
- Engaging social media interaction for all attendees, including remote



■ VENUE

- Breaks – It is recommended that attendees assist in social distancing by remaining in the same area between sessions and return to their original seat.
- Exhibits- Hand sanitizing stations are located throughout the event space. Aisles will be dedicated one-way. Frequently touched surfaces will be continuously disinfected.
- Signage- Signage is installed throughout the property to help guide and remind guests and team members of how to socially distance themselves.
- Amenities- Notepads, pens and candies are no longer allowed to be placed at each seat. Individual bottles of water are provided in lieu of water stations.



■ SET UP

- Social distancing guidelines are enforced, including in seating arrangements.
- Classroom- (2) guests max per 6-foot table with 6 feet between each table
- Theater – (1) chair per 22" with 6 feet between each row
- Rounds- 6-foot round table set with (6) chairs per table; 6-foot aisle between tables and 8-foot ingress/egress aisles.
- All 3rd party vendors must enter through the Team Member Entrance and complete the Wellness Check including the mandatory temperature screening and questionnaire.





■ MEETING

- All shared equipment and meeting amenities are disinfected before and after each use. If unable to be disinfected, the items are single use.
- All linen, including underlays, are replaced after each use.
- Shared tools and equipment, such as microphones and podiums are sanitized before and after each contact.
- All chairs, tables, conference room doors, light switches, podiums, trash cans and AV will be disinfected using electrostatic sprayers upon set up, during breaks and after the event.
- The air quality automation system in all meeting and conference spaces is adjusted to provide 100% fresh air at the rate of 24-hour per day in order to achieve 14-16 air exchanges per hour.



FOOD AND BEVERAGE SERVICE

All service for meals and breaks for meetings, conventions and banquets meet local, state and federal guidelines as they evolve.

- Rolled flatware is provided for meal service.
- Banquet servers do not pick up empty plates or glasses while serving guests. This task will be performed after all service is complete.
- No shared items are preset or serviced.
- Single-use cups are used for banquet bar service.
- All meals, breaks and beverage service are served to attendees of meetings, conventions and banquets, in accordance with federal, state and local requirements.



■ ARRIVAL ON PROPERTY



Face coverings are required at all times upon entering and within the Plaza Hotel and Casino. Security can provide masks to all guests entering the property.



Wash your hands with soap and warm water for at least 20 seconds every hour, if possible. Use hand sanitizer stations located throughout the casino floor and restaurant entrances.



Observe CDC and state guidelines for physical distancing. 6-foot floor markers are visible in queuing lines.



Cover coughs and sneezes.



Avoid touching face.



■ HOTEL & FRONT DESK

- All guests and Plaza team members are required to wear masks while in the building.
- Wellness Check Points are installed at all Hotel/Casino entrances for mandatory temperature screening upon entry.
- Hand Sanitizer dispensers are located throughout property.
- Every other check-in window is removed from service and social distancing guidelines are enforced and illustrated via decals.
- Elevators are limited to four people at a time.
- Plexiglass barriers are installed at the Front Desk.
- The Front Desk counter is disinfected after each guest interaction.
- Express Checkout boxes are available for contactless checkout.

■ THE UPS STORE & BUSINESS CENTER

- Enhanced disinfecting protocols are utilized for all touchpoints, computer stations and office supplies.
- While picking up parcels, the scanner is sanitized after each use.
- Floor decals are placed appropriately to better manage social distancing.

We continue to closely monitor government policy changes, the Centers for Disease Control (CDC) guidelines, and public health updates. Please rest assured that we will make any changes as necessary to our protocols and procedures to help ensure your health and safety.